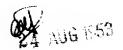
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AUG 17 1953



MEMORANDUM FOR: Assistant Director for Personnel

SUBJECT

: Personnel Ceilings

REFERENCE

Memorandum dated 5 August 1953 from Acting Deputy Director (Administration) to Assistant Director for Communications

The Office of Communications personnel ceiling established by the reference memorandum does not include the following Communications personnel on duty as of 31 July 1953:

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These personnel are presently being reported under the Deputy Director (Plans) ceiling.

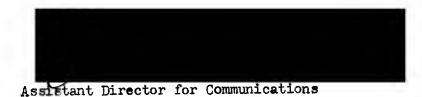
- 2. During Fiscal Year 1953 and prior years the Office of Communications was charged with the cost for the salaries, travel, and transportation of household effects of the Communications personnel assigned to the above missions. Provision for funds to cover these costs for the personnel involved has been made in the Office of Communications Fiscal Year 1954 and 1955 Budget Estimates, and has not been included in the estimates of the Foreign Divisions of Deputy Director (Plans).
- 3. In view of the fact that the Communications personnel detailed to the above missions are included on the Office of Communications payroll and are rotated, promoted, and assigned by the Office of Communications Career Service Board, it would appear correct and administratively advantageous to include them under the Office of Communications ceiling rather than the Deputy Director (Plans).

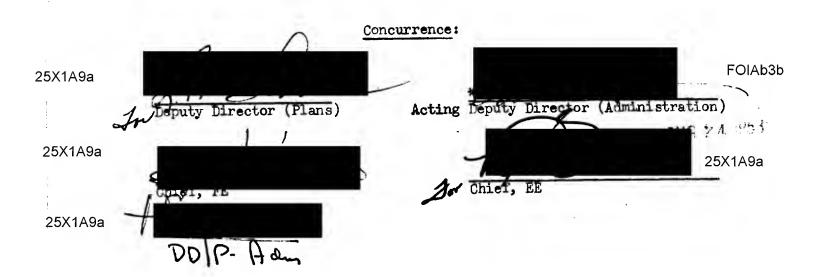
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h. The Foreign Area Divisions involved and the Deputy Director (Plans) concurs in the foregoing transfer. Therefore, the appropriate action in consummating the transfers is requested.

25X1A9a





25X1A9a

* It is my understanding, based on an explanation given to me by Mr.

Policy and Plans Staff, Office of Communications, that this action will increase the personnel ceiling of the Office of Communications by positions, making the adjusted figure at It will also reduce the DD/P personnel ceiling of ceiling of positions, leaving a new DD/P personnel ceiling of (The Personnel Director should varify this understanding with the COA/DDP.)

L. K. WHITE

Acting Deputy Director (Administration)

25X9A2

- Concur as 1016 Cerling

25X1A9a

25X1A9a

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